



Broward Housing Solutions - Chief Program Officer

Overview

At Broward Housing Solutions (BHS), we provide quality, permanent and affordable housing to Broward County residents experiencing persistent, economic hardship and mental illness. We serve veterans, seniors, single adults, families, and foster youth who have aged out of the system. We own and operate nineteen (19) multifamily properties located in Fort Lauderdale, Coral Springs, Hollywood, North Lauderdale, Pompano Beach and Oakland Park. The housing complexes include 156-bedrooms within 96-apartments. We also collaborate with landlords to provide housing for an additional 146 residents and families. Altogether, we provide affordable and supportive housing to approximately 400-residents.

The root cause of homelessness is the lack of affordable housing. Our strategic approach couples affordable housing with supportive and stabilization services. This proven-method ensures that residents are provided the resources needed to achieve self-sufficiency and independent living. They are able to achieve this because we provide an affordable home with the supportive services that enable them to earn more income and become financially stable. We achieve this by partnering with community mental health organizations that provide case management and clinical support.

The number of low-income and homeless people with disabilities who have mental illness currently exceeds our capacity to provide services. Our intent is to continue to grow and expand our capacity to serve more of those in need. With this in mind, we are seeking an experienced program professional to help us augment additional affordable housing units via acquisition of new and current funding sources.

The Chief Program Officer position is an exceptional opportunity for a suitable candidate to help us continue to strengthen our agency's performance and expand its impact in the community. As a nonprofit, community-based organization and certified Community Development Corporation (CDC) focused on revitalizing Broward County communities with low-income, underserved neighborhoods.

Our innovative affordable and supportive housing approach has made a significant impact on the lives of those we serve. Eighty nine (89) percent of our residents were homeless prior to moving into our affordable housing programs. All of children are now living in stable homes and are enrolled in school. Ninety eight (98) percent of our residents have increased economic stability; and eighty eight (88) percent of those individuals have had improvements in their physical and mental health. In terms of our economic impact, we have saved Broward County taxpayers approximately \$1.3M due to decreased use of emergency rooms and incarceration.

Position Summary

The Chief Program Officer (CPO) is part of Broward Housing Solutions' senior management team. This individual leads and manages the housing and case management services departments, concentrating on resourcing, developing, training, and building a team. This individual reviews grant and funding opportunities that will add to the organization's revenue growth. The CPO plays a pivotal role in directly supporting housing compliance and the delivery of housing services according to the fiscal, ethical, and legal standards required by HUD/Federal, State/Broward Behavioral Health Coalition, and the local Broward County municipalities. The CPO manages the day-to-day effectiveness of housing programs, compliance requirements, and financial stability of the housing programs. The CPO plays a pivotal role in developing and implementing systems and practices that increase the effectiveness and efficiency of Team BHS' outcomes. Using Key Performance Indicators (KPIs), the CPO develops a program team of individuals that exhibit compassionate and appropriate behaviors with clients and stakeholders, emphasizing each individual's ability to grow personally and professionally. The CPO is responsible for

expanding the agency's housing programs through funding opportunities and collaborative community partnerships, while strengthening customer service that yields positive tenant survey scores.

Areas of Responsibility

- Affordable Housing Programs
- Leadership and Team Management:
- Strategy and Program Development:
- Data Collection and Grant Reporting
- Budgeting, Reporting, and Evaluation:

QUALIFICATION and SKILL REQUIREMENTS

- Minimum of five (5) years of executive leadership experience (preferably within non-profit or government)
- Minimum of eight (8) years of leadership experience in strategy, communication, motivation, development/training and problem-solving
- Minimum of five (5) years in grant/contract administration experience
- Demonstrated ability to work comfortably with mentally ill and disabled population
- Familiarity with Yardi Property Management system
- Possesses a valid driver's license and reliable source of transportation
- Highly-developed verbal and written communications skills
- Demonstrated ability to manage multiple projects
- Significant evidence of consistently taking initiative to succeed at duties and responsibilities
- Demonstrated experience effectively using Microsoft Office: Excel, Word and Outlook.
- Demonstrated experience creating and implementing budgets

QUALIFICATION and SKILL PREFERENCES

- Bachelor's degree from an accredited institution
- Minimum of eight (8) years experience in a leadership position responsible for direct program management
- Minimum of eight (8) years experience managing staff members

The final candidate must successfully complete Level II background screening with 'Eligible to Work' status before employment is confirmed.

To apply:

Email resume, cover letter, a relevant writing sample, salary history, and three professional references to: jmueller@jmuellerassociates.com

Salary & Benefits:

Salary commensurate with experience. Health and retirement benefits also provided. Broward Housing Solutions is an equal opportunity employer and a drug free workplace

About Strategic Philanthropy:

Strategic Philanthropy, Inc. a south Florida based company, was founded on the belief that effective corporate giving can be so much more than simply writing a check to charities and nonprofits who ask for your help or involvement. It is our belief that when a company aligns its charitable giving with a strategic approach and measurable outcomes, the power of giving enhances a company's brand, image and strengthens the relationships and partnerships within the community.

In short, Strategic Philanthropy gets hired by companies to give away their money to nonprofits that meet a company's business goals and objectives. As you can imagine, we have many relationships with the

nonprofits in our community. We value all of the programs and services they have to offer and work with them to help promote positions that are available within their organization so that they may find the best talent possible.

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