



Children's Services Council of Broward County – Business Intelligence Analyst

Description

The Business Intelligence Analyst position involves designing, managing, and deploying data systems, reports, and dynamic dashboards, as well as training users in these systems and the use of reports. The Business Intelligence Analyst will also present analytic findings. This position is responsible for extracting data from multiple sources, manipulating and validating data, and conducting root cause analysis. The successful candidate should be comfortable performing the following: writing queries in SQL Management Studio, developing reports in SSRS, writing ETL's in SSIS, developing analytical visualizations such as Tableau, Power BI, BI 360, etc. and managing data systems development/enhancements projects. The Business Intelligence Analyst plays an essential role in presenting operational solutions and recommendations to leadership. The individual in this role analyzes complex business operations and develops business requirements and specifications for the creation of Programs and data systems and Business Intelligence reporting solutions.

Requires a Bachelor's degree in Business, Mathematics, Computer Science or Information Technology or related field with a minimum of five (5) years or more successful experience in a governmental, not-for-profit agency or complex organizational environment, primarily related to Data Warehouse, Data Analysis or Database Administration.

Cover letters and resumes for this position will be accepted until 5 PM EST Friday, August 30, 2019.

Major Duties and Responsibilities

- Review, update, and investigate pertinent data from social service providers to ensure a high level of quality, accuracy, and timeliness. This includes working with SAMIS, CAPS, IDS, and other multifaceted databases to analyze and report all aspects of the data.
- Queries multiple data sources using SQL, develops ETLs, and produces reports such as SSRS and visualization tools: Tableau, BI 360, Power BI, etc.
- Develops data models, views, stored procedures, and cubes in SQL Server Management Studio
- Analyzes data and provides insights and recommendations for organizational planning and operations.
- Creates business analytics by synthesizing information from multiple sources of data for business decisions and strategic planning. Manages consolidation of complex data into meaningful information systems.
- Leads the development of business rules to guide data system design, data collection, and data analysis.

- Maintains documentation and updates reports as data system enhancements are put into place and/or business rules evolve.
- Perform database queries, data transfer extracts, and custom reports as requested. Prep incoming data for higher-level analysis develop queries, processes, and reports for presentation through Business Portal and SharePoint Server
- Demonstrate continuous effort to improve operations, streamline work processes, and work cooperatively and jointly to provide quality, seamless customer service to both internal and external staff and providers of CSC.
- Works with user groups to provide training, resolve questions, assess user needs, and recommend changes to data systems. Develop systems test plan components and test scripts.
- Participates or leads requirements analysis and verification sessions for projects related to the organization's data infrastructure.
- Performs detailed quality control checks on significant and diverse data sets related to programs.
- Acts in a collaborative function for research design, data collection, interpretation, and presentation.
- Works with key stakeholders to identify reporting needs, defines the reporting requirements, designs the report, and writes the code required to deliver the report.
- Perform special projects and other related duties as assigned.

Experience, Knowledge, Skills and Abilities

- Bachelor's degree in Business, Mathematics, Computer Science or Information Technology or related field with a minimum of five (5) years or more successful experience in a governmental, not-for-profit agency or complex organizational environment, primarily related to Data Warehouse, Data Analysis or Database Administration.
- Comprehensive understanding of current principles, practices, and techniques of Systems Analysis, Business Analysis, and Business Intelligence.
- Ability to communicate effectively, both orally and in writing.
- Knowledge of current computing technologies and software applications such as specialized Business Intelligence software, SQL query language, Microsoft Access, SharePoint, and other database applications appropriate to the position's job responsibilities. Tableau, BI 360 & Power BI, Hyperion, and SQL Reporting Services expertise preferred.
- Skilled in using Microsoft tools: Word, Excel, Project, PowerPoint, Visio, and Access.
- Skilled in SQL Server Database Applications: SQL Server Management Studio, Visual Studio, SQL Server Reporting Services.
- Must possess valid driver's license and vehicle insurance or have other means to enable travel locally and non-locally, including getting to work and going to other locations during the day for meetings.

Physical Demands & Working Conditions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

The employee performs work in a standard office setting within a reasonable environment. While

performing the duties of this job, the employee may be required to perform local and non-local travel.

About Strategic Philanthropy:

Strategic Philanthropy, Inc. a south Florida based company, was founded on the belief that effective corporate giving can be so much more than simply writing a check to charities and nonprofits who ask for your help or involvement. It is our belief that when a company aligns its charitable giving with a strategic approach and measurable outcomes, the power of giving enhances a company's brand, image and strengthens the relationships and partnerships within the community.

In short, Strategic Philanthropy gets hired by companies to give away their money to nonprofits that meet a company's business goals and objectives. As you can imagine, we have many relationships with the nonprofits in our community. We value all of the programs and services they have to offer and work with them to help promote positions that are available within their organization so that they may find the best talent possible.

For future job postings, follow us on:

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